

CLAREMONT PRIMARY SCHOOL

LUNCHTIME ORGANISER

The Governing Body would like to appoint a lunchtime organiser

Post: 2 x Temporary Lunchtime Organiser (until August 2019)

Hours: 7.5 hours weekly Term Time Only
Grade 1 Points 6-7

For this job we are looking for:

SKILLS/KNOWLEDGE

- Supervise the children during the lunchtime period
- Ability to work as a member of a team
- Knowledge of the school and the community it serves
- The ability to promote equal opportunities.
- Very good communication skills
- The ability to relate positively to all pupils and staff
- To promote and develop co-operative games in the playground
- Follow school policies and procedures and show initiative
- Be firm, but friendly and be a good role model for our children

WORK RELATED CIRCUMSTANCES

- Willingness to undertake training as required
- Willingness to implement the school's behaviour policy

Claremont Primary School is committed to safeguarding and young people. All post holders are subject to appropriate vetting procedures and a satisfactory enhanced disclosure and barring service check.

Please contact the school office or refer to the vacancies part of the website (About us – Vacancies) for an application pack.

Closing date 20th September at 12 noon

Short listing date 21st September

Interview date 25th September