

**Return to School September 2020**  
**Essential Information for Parents**

**Key Points**

We look forward to welcoming our children back into school from the start of September. We have been keeping the children already in school safe by thorough and regular handwashing, promoting good respiratory hygiene (the 'catch it, bin it, kill it' approach) and ensuring pupils remain in consistent groups 'bubbles' and by maintaining distance between individuals wherever possible ('social distancing'). As children return in September we will continue to do all of this.

**Risk Assessment**

We have thoroughly reviewed all health and safety procedures, policies and practices and drawn up plans for the Autumn. These controls are protective measures and include:

- People who are ill must stay at home
- Enhanced hand and respiratory hygiene
- Enhanced Cleaning
- Active engagement with NHS Test and Trace
- Reducing contact and maximising distance between children and adults in school wherever possible to minimise the potential for contamination as far as is reasonably practicable.

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible

Pupils, staff and other adults should not come into school if they have coronavirus (COVID19) symptoms or have tested positive in the last 7 days. In addition, anyone developing those symptoms during the school day will be sent home.

If anyone in school becomes unwell with a new, continuous cough or a high temperature or has a loss of, or change, in their normal sense of taste or smell (anosmia) they will be sent home and stay at home for 7 days and arrange for a test. Other members of their household (including siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If a child is awaiting collection, they will be moved to the medical room with adult supervision. Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home and self-isolate unless they develop symptoms themselves.

### Clean hands thoroughly more often than usual

Children will wash their hands with soap and warm water and dry them with hand towels each time that they enter and exit their classroom. We also have water troughs and soap dispensers available to use outside so that children can wash hands intermittently during break and lunchtimes and before they go in to eat.

### Respiratory Hygiene

“Catch it. Kill it. Bin it.” approach will be followed at all times with posters to remind pupils in all classrooms and around school. Tissues and bins with lids are available in each classroom.

### Enhanced Cleaning

Additional cleaning routines are in place throughout the day with areas of high traffic, including classrooms, dining areas and toilets thoroughly cleaned more often than normal.

### Minimising Contact - Bubbles and Group Sizes

On returning to school children will be kept in their class as bubbles of 30 with contact with the same regular staff members. In Early Years Nursery will be a separate bubble and Reception will be a separate bubble.

### Social Distancing within Bubbles

The DfE has recognised that strict social distancing will not always be possible, especially with primary aged pupils. The guidance specifically states "we recognise that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group."

Children will be in their class bubbles during learning time and will be in their Year group bubbles for playtime and lunchtime.

### **Attendance Expectations**

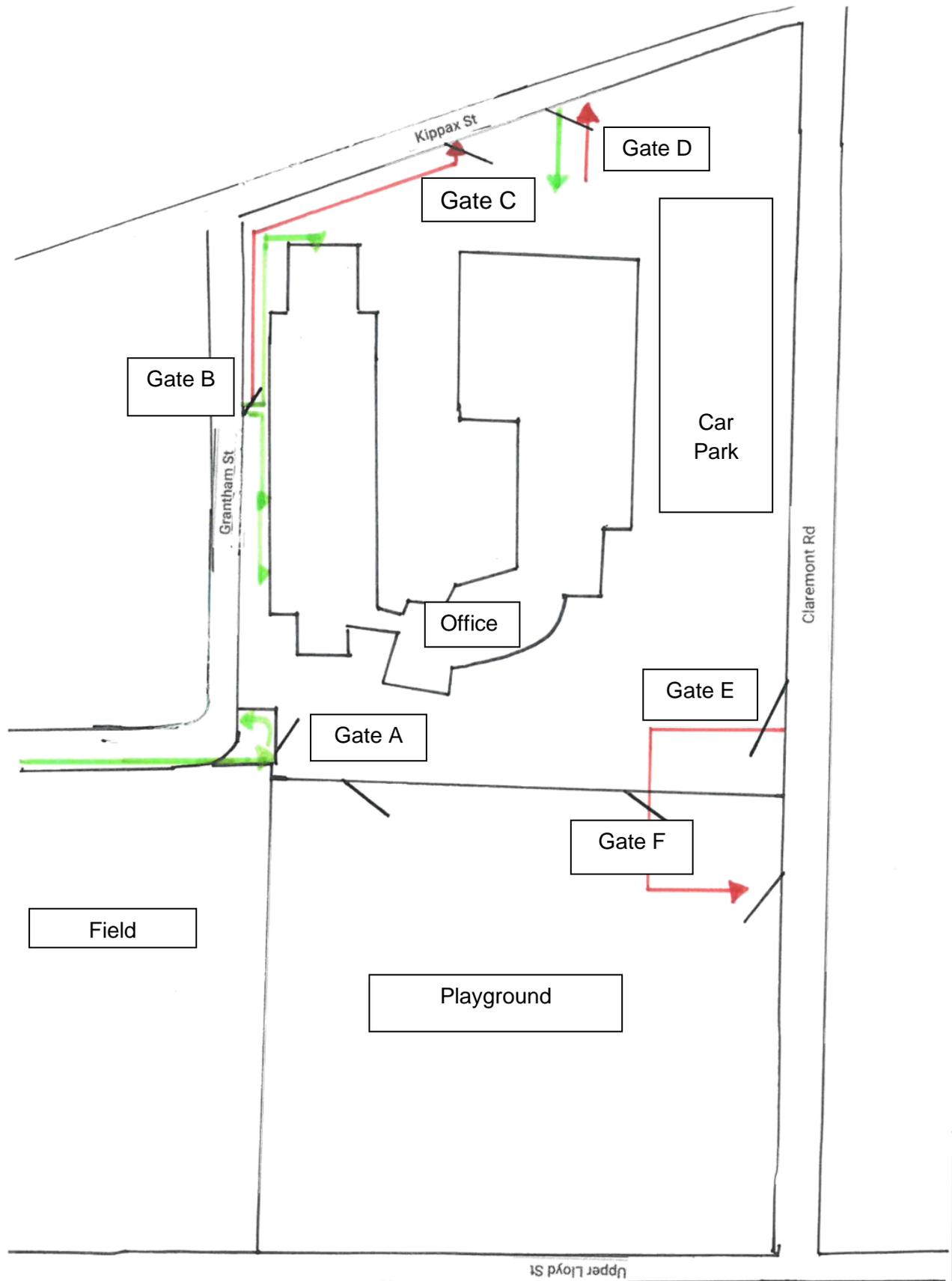
All children are expected to return to school full time in line with the revised school calendar. This means that the usual rules for attendance apply from the beginning of September including:

- Parents' duty to secure that their children regularly attend school
- Schools' responsibility to record attendance and follow up absences
- Schools' responsibility to report absences and punctuality
- The issue of fixed penalty notices in line with the local authority's code of conduct

### **Entrance and Exit Plan**

We will be re-introducing children to school on a staggered timetable. To reduce the contact that parents have with each other children will arrive and be collected from different places on the school grounds. Please read the information carefully so that you know: which day and what time your child is expected in school and where they will arrive and be collected at the beginning and end of the day.

Please see the timetable below and look at the map of the school to find which gate your child must arrive at and leave from.



| Year Group | First Day      | Arrive                              | Gate   | Leave                               | Gate   |
|------------|----------------|-------------------------------------|--------|-------------------------------------|--|
| Reception  | Monday 07/09   | Group A<br>9.30<br>Group B<br>12.30 | Gate C | Group A<br>11.30<br>Group B<br>2.30 | Gate C   |
| Year 1     | Friday 04/09   | 9-9.15                              | Gate B | 3.00-3.15                           | Parents enter Gate B collect and exit by Gate C  |
| Year 2     | Friday 04/09   | 8.45-9.00                           | Gate B | 2.45-3.00                           | Parents enter Gate B collect and exit by Gate C. |
| Year 3     | Friday 04/09   | 9.00-9.15                           | Gate A | 3.00-3.15                           | Gate A   |
| Year 4     | Thursday 03/09 | 8.45-9.00                           | Gate A | 9.00-9.15                           | Parents enter Gate E collect and exit by Gate F  |
| Year 5     | Thursday 03/09 | 9.00-9.15                           | Gate A | 3.00-3.15                           | Parents enter Gate E collect and exit by Gate F  |
| Year 6     | Thursday 03/09 | 8.45-9.00                           | Gate A | 2.45-3.00                           | Gate A   |

### Outside break and Lunchtimes

Early Years children will have access to outside areas as normal through their continuous provision. As Year 1 children have missed a significant amount of their learning in Reception they will initially be working on a continuous provision curriculum and will have timetabled outdoor learning throughout the day.

All other year groups will have a 15-minute morning break with other children in their year group bubble.

At lunch all children will eat in their lunches in the classrooms, apart from Reception who will use the dining hall and access the playground for 30 minutes with other children from their year group bubble.

### **Breakfast and After-School clubs**

We are reorganising our breakfast club and after school club provision and so there will be no clubs for the first few weeks in September. We will write to you to let you know about the new clubs when we return in September

### **Equipment and Resources**

From Year 1 - Year 6 each child will be given their own wallet with a set of resources. Classroom resources, such as games and books, can be shared within the bubble and will be cleaned frequently in line with the enhanced cleaning procedures.

Resources which are shared between bubbles or classes, such as sports, art and science equipment, will be cleaned frequently or rotated to allow them to be left unused for 48 hours (72 hours for plastics) between use by different bubbles.

Each year group will have outdoor play equipment which will be frequently cleaned.

Children must only bring a coat to school and a plastic bag or reading bag with homework book and reading book, which will be stored under tables and/or on the back of chairs. Please do not bring ruck sacks or large bags into school.

Healthy packed lunches should be brought to school in a plastic bag or lunch box and will be stored under child's desk.

Children will be given a water bottle on their first day which will be labelled and cleaned in a dishwasher each week.

### **PE**

Children will not be asked to get changed for PE. They should come to school in black trainers with a black sole or sensible shoes each day as they will take part in some form of physical activity (a PE lesson or the school mini-mile).

On their PPA day they should come to school with black tracksuit bottoms and trainers.

| <b>Year Group</b> |           |
|-------------------|-----------|
| Year 1            | Wednesday |
| Year 2            | Tuesday   |
| Year 3            | Wednesday |
| Year 4            | Monday    |
| Year 5            | Tuesday   |
| Year 6            | Monday    |

### **Curriculum and Remote Learning**

We will continue to offer a broad and balanced curriculum with an initial focus on children's wellbeing. In the event of a second lockdown school will provide home learning via google classroom.